



### **Policy status**

Statutory with three yearly Review

### **Consultation**

This policy was established and reviewed by all school staff in consultation with the governing body.

### **Purpose**

- The purpose of this policy is to ensure that the structure of the school day provides the best possible framework for teaching and learning. Our aim at Ysgol Maes Owen is to allow sufficient time to ensure delivery of a broad and balanced curriculum and collective worship, as well as the necessary time for registration and breaks.
- The Changing of School Session Times (Wales) Regulations came into force on 1 April 2009. Section 32 of the Education Act 2002, as amended by the Learner Travel (Wales) Measure 2008, sets out who is responsible for determining the dates of school terms, school holidays and the times of school sessions. For Ysgol Maes Owen, the governing body determines the times of school sessions (with the local education authority determining the dates of the school terms and holidays).

### **Roles and responsibilities of Governors**

The governing body at Ysgol Maes Owen will ensure that, if changes are being considered to the school day, the headteacher will consult fully with the staff, parents, pupils, and the LA and:

- Prepare a statement specifying the proposed change and, if required to do so by the LA,
- Provide a copy of the statement to all parents and make copies available for inspection at the school
- Call a meeting, if requested by parents to discuss the proposed change
- Consider any comments made and decide whether to implement the proposed change, with or without any modification
- Inform the LEA and parents of any change at before it takes effect

### **Minimum weekly teaching times**

DfEE Circular 7/90 sets out the following suggested minimum weekly teaching times as a guide for schools:

Key Stage 2    *23 hrs 30mins*

While the above guidance does not outline the standard minimum hours to be operated by schools. It stands as non-statutory guidance and has advisory status only.

### **At Ysgol Maes Owen**

We teach for a total of **24 hrs 20mins per week.**

9:05 to 10:30; 10.45 to 12.00; 13.05 to 15.15 (See the sheet entitled "The School Day" at the back of this document).

### **Arrangements for policy monitoring and evaluation**

- The annual review of the curriculum will consider whether an appropriate amount of time is allocated to each curriculum area. If required, recommendations for a change will be made to the governing body by the headteacher.
- When changes are made feedback will be sought from pupils, staff and parents at the end of year.

**This policy is available on the school website, and in translation, on request.**

## The School Day

8:45	Pupils on the yard
8:55-9:05	<b>Registration</b>
9:05-10:30	See class timetables
10:30-10:45	<b>Break</b>
10:45-12:00	Maths groups
12:00-1:00	<b>Lunch</b>
1:00-1:05	Registration
1:05-3:05	See class timetables
2:40-3:00	<b>Monday:</b> Whole School Collective Worship (Hall) <b>Friday:</b> Celebration Assembly/Collective Worship
3:05-3:15	Clear away/prep for home time
3.15	Home Time

**\*\*** *Tuesday/Thursday: Collective Worship/Circle Time (in class)*  
*Wednesday: Upper School 10:15-10:30 Lower School 10:45:11:00 (Hall)*